

BC Data Collection Form**Entity: Board of Examiners of Psychologists**

Form #: BC-0

Page: 1

ID#: 3305

Section: A

Report Year: 2009

Contact Person:**Title:**Ouida M. Nugent
Accountant*Ouida M. Nugent*
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Baton Rouge, Louisiana 70810-0918**Phone Number:**(225) 752-3425 **Fax Number:** (225) 763-3968**Email Address:**

lsbep@earthlink.net

Website Address:

www.lsbep.org

Legal Authority:

R.S. 37:2353

Year Created:

1964

Organizational Placement Under Title 36 of Louisiana Revised Statutes:

Department of Health and Hospitals

The Entity is:

- ☒ Active
☐ Inactive
☐ Not fully organized
☐ Disbanded

Purpose/Function:

The Board is responsible for licensure and regulation of psychologists within the state.

Budget Message:

Most of the 2008-2009 fees have been collected, and actual receipts and disbursements are within the previously budgeted range. The Board plans to continue operations with two employees. It will remain active in providing information and aid to state licensed psychologists and conducting itself as a liaison with state and national psychological associations.

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Entity: Board of Examiners of Psychologists**Number of Entity Members:**

Number Authorized 5
Number Currently Serving 5

Number of Entity Meetings:

Actual number in prior year 10
Estimated number in current year 14

Do members receive per diem, salaries, and/or travel expense reimbursements?

X Yes No

Excluding member per diem, salaries, and travel expense reimbursements, does the entity receive or expend funds?

X Yes No

Entity Fiscal Year End: 6/30

Entity Member Per Diem:

Amount authorized \$75.00 per day spent on board business

Total entity member per diem:

Prior year actual \$ 3,450
Current year budgeted \$ 5,100

Entity Member Salaries:**Total entity member salaries:**

Prior year actual \$ X None
Current year budgeted \$ X None

Entity Member Travel Expense Reimbursements:**Total entity member travel expense reimbursements:**

Prior year actual \$ 7,856
Current year budgeted \$ 16,000

Number and Type of Authorized Employee Positions:

Classified 0
Unclassified 2
Part Time 0

Participation in State Employee Benefit Programs:

Employees: participate in state retirement system and/or state group insurance program.

Members: do not participate in state benefit programs.

SUMMARY STATEMENT OF ACTUAL AND BUDGETED
MEANS OF FINANCING FOR YEARS SHOWN

BC - 1

	7/1/07-6/30/08 Prior Year Actual	7/1/08-6/30-09 Current Year Budgeted*	7/1/09-6/30/10 Projected Year Budgeted	Projected Year Over or Under Current Year
Means of Financing				
STATE GENERAL FUND (Direct)				
STATE GENERAL FUND BY:				
Interagency Transfers				
Fees & Self-Generated Revenues				
1) Licenses	191490	202940	205940	3000
2) Examinations	20000	20250	20250	0
3) Enforcement Actions				
4) Sale of Goods and Services				
5) Other	3385	3710	3710	0
6)				
7)				
8)				
9)				
Statutory Dedications:				
Other Means of Financing (Interest)	3006	1100	1100	0
Interim Emergency Board				
Federal Funds				
TOTAL MEANS OF FINANCING	217881	228000	231000	3000

NOTES: Indicate your board/commission's fiscal year here: July 1--June 30

* Current year should reflect most recent estimate of annual revenues/expenditures for the fiscal year in which you are presently operating.

SUMMARY STATEMENT OF ACTUAL AND BUDGETED EXPENDITURES/EXPENSES FOR YEARS SI BC-2

Category of Expenditure/Expense

Salaries:

	7/1/07-6/30/08 Prior Year Actual	7/1/08-6/30/09 Current Year Budgeted*	7/1/09-6/30/10 Projected Year Budgeted	Proj. Year Over/Under Current Yr.
Regular	41657	70500	72615	2115
Other Compens	18922	5100	5100	0
Related Benefit	31774	44516	44978	462
TOTAL SALARIES	92353	120116	122693	2577

Operating Expenses:

Travel	7856	16000	16000	0
Operating Serv	43736	42884	43307	423
Supplies	3002	3000	3000	0
TOTAL OPERATING EXPENSES	54594	61884	62307	423

Professional Services:

Accounting	3644	5700	5700	0
Management				
Legal	25544	30000	30000	0
Other	4733	9300	9300	0
Prof. Travel				
TOTAL PROFESSIONAL SERVICES	33921	45000	45000	0

Other Charges:

Other Charges

0 0 0 0

TOTAL OTHER CHARGES

Acquisitions and Major Repairs:

Acquisitions	0	1000	1000	0
Major Repairs				
	0	1000	1000	0
Interagency Transfer	0	0	0	0
TOTAL ACQUISITIONS & MAJOR REPAIRS	0	228000	231000	3000

Number of Authorized Positions:

Unclassified	2	2	2	0
	2	2	2	0

TOTAL AUTHORIZED POSITIONS

* Current year should reflect most recent estimate of annual revenues/expenditures for the fiscal year in v Page 4

SUMMARY OF FUND BALANCE

BC-3

	7/1/07-6/30/08 Prior Year Actual	7/1/08-6/30/09 Current Year Budgeted*	7/1/09-6/30/10 Projected Year Budgeted
Beginning Fund Balance/Net Assets	47222	-208008	-196008
Total Means of Financing	217881	228000	231000
Total Expenditures/Expenses/Transfers	-180868	-228000	-231000
Other Adjustments - Depreciation	-2543		
Other Adj. - OPEB Cost / Amortization	-289700	12000	12000
Ending Fund Balance/Net Assets	-208008	-196008	-184008
Reservations of Fund Balance/Asset Restrictions			
Unreserved Fund Balance/Unrestricted	-208008	-196008	-184008

NOTES/EXPLANATIONS:

OPEB Cost was added as a prior period adjustment in 2008 and is being amortized.

* Current year should reflect most recent estimate of annual revenues/expenditures for the fiscal year in which you are presently operating.

ANTICIPATED DEVELOPMENTS:

The Board anticipates an increased number of licensed psychologists for the projected fiscal year.

MAJOR OBJECTIVES/ASSUMPTIONS:

The Board plans to continue reviewing and examining applicants to ascertain that only qualified candidates are granted a license to practice psychology within the state. Complaints will be investigated and handled appropriately.

PERFORMANCE INDICATORS	6/30/2006 Actual	6/30/2007 Actual	6/30/2008 Actual	6/30/2009 Planned	6/30/2009 Estimated	6/30/2010 Planned
Licensing						
Licenses, Certificates, etc. issued and renewed	570	605	603	634	634	644
Employees directly involved in license issue	2	2	2	2	2	2
Total Employees	2	2	2	2	2	2
Examining						
Examinations Taken - Oral	28	17	34	35	35	35
# Employees directly involved in Exam Process (Incl. Board Members)	7	7	7	7	7	7
# of times given per year	2	2	2	2	2	2

MEANS OF FINANCING DETAIL OF SELF-GENERATED REVENUE

BC-5

Detail of Self-Generated Revenue	Number of Transactions	Prior Year Actual Collections	7/1/08-6/30/09 Current Year Budgeted**	7/1/09-6/30/10 Projected Year Budgeted	Proj. Year Over/Under Current Yr.
LA. Revised Statutes 37:2351-2369					
License Fees	603	191490	202940	205940	3000
Examination Fees	34	20000	20250	20250	0
(*Include amounts paid to third parties by the board.)					
Enforcement Actions (Fines)					
(* include amounts collected on behalf of third parties by the board.)					
Sale of Goods and Services					
Other		3385	3710	3710	0

* Third party refers to individuals outside the agency who administer exams or bring charges against a licensee.

** Current year should reflect most recent estimate of annual revenues/expenditures for the fiscal year in which you are presently operating.

SALARIES

BC-6

Description	7/1/07-6/30/08 Prior Year Actual	7/1/08-6/30/09 Current Year Budgeted*	7/1/09-6/30/10 Projected Year Budgeted	Projected Year Over or Under Current Year
Salaries-Regular	41657	70500	72615	2115
Salaries-Overtime				
Wages				
Other Compensation	15472	0	0	0
Compensation of Board Members	3450	5100	5100	0
Sub-Total Salaries & Other Comp.	60579	75600	77715	2115
Retirement Contr. State Employees	8241	14382	14813	431
Retirement Contributions-Other (Specify)				
F.I.C.A. Tax & Medicare Tax	2036	1412	1443	31
Unemployment Benefits				
Group Insurance Contr.-State Employ.	21497	28722	28722	0
Group Insurance Contributions (Specify)				
Other Related Benefits (Specify)				
Sub-Total Related Benefits	31774	44516	44978	462
Total Salaries	92353	120116	122693	2577

* Current year should reflect most recent estimate of annual revenues/expenditures for the fiscal year in which you are presently operating.

COMPENSATION OF BOARD OR COMMISSION MEMBERS

BR-6b

Name of Member	Statutory Authority For Payment	Authorized Per Diem Rate Per Meeting	Other Expenses Paid (Except Travel)	7/1/07-6/30/08 Prior Year Amount	7/1/08-6/30/2009 Current Year		7/1/09-6/30/10 Projected Year	
					Attended	Amount	Attended	Amount
Glenn A. Ally, Ph.D.	LRS 37:2353	75	NONE	525	14	1050	13	975
John F. Bolter, Ph.D.		75	NONE	825	14	1050	13	975
Kenneth R. Bouillion, Ph.D.		75	NONE	225	0	0	0	0
Joseph E. Comaty, Ph.D.		75	NONE	0	12	900	14	1050
Rebecca F. Nolan, Ph.D.		75	NONE	1125	14	1050	14	1050
Jillandra C. Rovaris, Ph.D.		75	NONE	750	14	1050	14	1050

Total Board
Members: 5

TOTAL COMPENSATION				3450	68	5100	68	5100
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SCHEDULE OF TRAVEL EXPENSE (22)

BC-7

Description	7/1/07-6/30/08 Prior Year Actual	7/1/08-6/30/09 Current Year Budgeted*	7/1/09-6/30/10 Projected Year Budgeted	Projected Year Over or Under Current Year
IN-STATE:				
ADMINISTRATIVE				
CONFERENCE & CONVENTIONS				
FIELDS TRAVEL				
BOARD MEMBERS				
SUB-TOTAL IN-STATE				
OUT-OF-STATE:				
ADMINISTRATIVE				
CONFERENCE & CONVENTIONS				
FIELDS TRAVEL				
BOARD MEMBERS	3967	6000	6000	0
SUB-TOTAL OUT-OF-STATE	3967	6000	6000	0
TOTAL TRAVEL	3967	6000	6000	0
TOTAL MILEAGE REIMBURSEMENT	3889	10000	10000	0

NOTE: Attach explanation for any line item change of more than 10%.

* Current Year should reflect most recent estimate of annual revenues/expenditures for the fiscal year in which you are presently operating.

SCHEDULE OF OPERATING EXPENSES

BC-8

Description	7/1/07-6/30/08 Prior Year Actual	7/1/08-6/30/09 Current Year Budgeted*	7/1/09-6/30/10 Projected Year Budgeted	Projected Year Over or Under Current Year
ADVERTISING				
PRINTING	6862	800	800	0
INSURANCE	441	441	441	0
AUTOMOTIVE REPAIRS				
OTHER MAINTENANCE	391	1000	1000	0
RENTALS	20559	20556	20556	0
DUES & SUBSCRIPTIONS	65	3000	3000	0
POSTAGE	4245	4000	4000	0
TELEPHONE	1427	2000	2000	0
UTILITIES	3087	4000	4000	0
OTHER - Misc., Internet, Proc. fees	6659	7087	7510	423
TOTAL OPERATING SERVICES	43736	42884	43307	423
OFFICE SUPPLIES	3002	3000	3000	0
OPERATING SUPPLIES:				
MEDICAL				
FOOD				
AUTOMOTIVE				
OTHER OPERATING SUPPLIES				
REPAIR & MAINTENANCE SUPPLIES:				
AUTOMOTIVE				
OTHER				
TOTAL SUPPLIES	3002	3000	3000	0

NOTE: Attach explanation for any line item change of more than 10%.

* Current year should reflect most recent estimate of annual revenues/expenditures for the fiscal year in which you are presently operating.

DETAIL OF PROFESSIONAL SERVICE CONTRACTS

BC-9

CONTRACTOR AND PURPOSE OF CONTRACT	7/1/07-6/30/08 Prior Year Actual	7/1/08-6/30/09 Current Year Budgeted*	7/1/09-6/30/10 Projected Year Budgeted	Projected Year Over or Under Current Year
Contracts less than \$2500 (2)	865	1000	1000	0
Nugent Accounting Svc. (Accounting)	3644	5000	5000	0
Taylor, Porter, Brooks, Phillips (Legal)	22519	20000	20000	0
McGlinchey, Stafford (Legal)	3025	10000	10000	0
C. G. Pettigrew, Ph.D. (Complaints Inv.)	3668	4000	4000	0
Sparkhound	0	5000	5000	0

TOTAL	33921	45000	45000	0
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List all contracts for \$2,500 or greater. Indicate only number & amount of Contracts less than \$2,500.

* Current year should reflect most recent estimate of annual revenues/expenditures for the fiscal year in which you are presently operating.

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[illegible]

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SCHEDULE OF ACQUISITIONS & MAJOR REPAIRS

BC-11

Description	7/1/07-6/30/08 Prior Year Actual	7/1/08-6/30/09 Current Year Budgeted*	7/1/09-6/30/10 Projected Year Budgeted	Projected Year Over or Under Current Year	Value Current Inventory
ACQUISITIONS:					
Land and Buildings					
Bldgs. Grounds, & Gen. Plant					
Automotive					
Office	0	1000	1000	0	17804
Educational					
Communications					
Other					
TOTAL ACQUISITIONS	0	1000	1000	0	17804
MAJOR REPAIRS:					
Land					
Buildings					
Machinery & Equipment:					
Automotive					
Bldgs., Grounds, & Gen. Plant					
Farm & Heavy Movable					
Household					
Medical					
Office					
Educational, Recreational, & Cultural					
Boats & Aircraft					
Communications					
TOTAL MAJOR REPAIRS	0	0	0	0	0

NOTE: Attach explanation for any line item change of more than 10%.
The projection includes the cost of a new filing cabinet.

* Current year should reflect most recent estimate of annual revenues/expenditures.

SCHEDULE IN KIND ASSISTANCE

BC-12

DESCRIPTION IN KIND ASSISTANCE	VALUE OF IN KIND ASSISTANCE	7/1/07-6/30/08 Prior Year Actual	7/1/08-6/30/09 Current Year Budgeted	7/1/09-6/30/10 Projected Year Budgeted
NONE	0	0	0	0

* Indicate a schedule of the rates used to determine the value of In Kind Assistance. Show how these amounts are computed.
 ** Current year should reflect most recent estimate of annual revenues/expenditures for the fiscal year in which you are presently operating.